



**MINUTES FOR 156th PUBLIC MEETING
OF THE ARIZONA SPORTS AND TOURISM AUTHORITY'S
BOARD OF DIRECTORS MEETING**

October 31, 2017
1:00 PM

Arizona Sports & Tourism Authority | 1 Cardinals Drive, Glendale, AZ 85305

Attendance

Board Members

Maria Baier - Chair
Doug Yonko – Vice Chair
Scarlett Spring – Secretary
Jeff Meyer
Jeff Overton
Teddy Eynon (telephonically)
Jody Harwood (telephonically)
David Eberhart
Debbie Johnson

Staff

Tom Sadler, CEO
Kevin Daniels, CFO
Robin Lea-Amos, Office Manager

Authority General Counsel

Sarah Strunk

Guests

Andy Gorchov – SMG
Tony Periara – Arizona Cardinals

Melissa Wasson – SMG
Kristen Pflipsen – Bagnato Pflipsen

1. Call to Order. The 156th public meeting of the Arizona Sports & Tourism Authority's (the "Authority") Board of Directors (the "Board") was held on October 31, 2017 at the offices of the Authority, 1 Cardinals Drive, Glendale, Arizona 85305. A quorum being present and the meeting having been duly noticed, Chair Maria Baier called the meeting to order at 1:00 p.m. The Chair then asked Robin Lea-Amos to perform a roll call of attendees.
2. ACTION ITEM: Consideration of Minutes from June 27, 2017 Board Meeting. Chair Baier called for a motion to approve the minutes of the Board meeting held June 27, 2017, attached hereto as Exhibit A. Upon motion duly made by Member Johnson and seconded by Member Spring, the minutes were unanimously approved.
3. ACTION ITEM: Recommendation by and Consideration of Approval of Youth and Amateur Sports Committee regarding 2018 Biennial Grant Awards Chair Baier asked Youth & Amateur Sports Committee Chair to review this item for the Board. Member Harwood reported to the Board that the committee met twice to review and discuss the applications submitted prior to making a recommendation to the board. She then reported that the committee used a scoring system to be as fair as possible in the final recommendations that will be presented today. Member Harwood then asked Robin Lea-Amos to review the applications and subsequent recommendations to the board. Ms. Lea-Amos provided a summary to the Board of the FY2018 Biennial Grant applicants to the Board attached hereto as Exhibit B.

Ms. Lea-Amos reported that the Authority received 32 applications for the FY2018 Biennial Grant Cycle totaling requests of \$4,426,443. She reported to the Board that the authority had \$2,308,333 in funding available which translated to there being a \$2,118,110 in difference between available funding and requests. She reported the Youth & Amateur Sports Committee met two different times to review the applications, and determined after scoring applications and reviewing additional information requested, that the most impartial way to disperse the funds would be to reduce the award amounts to all applicants chosen to receive grants. The committee scored each application based on criteria set forth in authority policy, which includes; 1) the benefit to or proximity of the project and a public school; 2) previous AZSTA funding; 3) number of participants directly impacted and; 4) financial need of the organization. Based on the scores and after equitable reduction of awards, the committee results and recommendation to the board was the following:

2018 Biennial Grant Recommendations made by Youth & Amateur Sports Committee 9/14/2017 in order of Scoring Results						
	Organization Name	Type of Organization	Project Type	* Estimated Project Amount	Recommended Award by Youth & Amateur Sports Committee	Recommended %
1	Be Kind People Project, The	Community Based	Fitness Programs/Equipment Directly Benefiting Public Schools	\$145,425.00	\$63,483.23	43.6536%
2	Laveen Elementary School District	Public School	New Construction Soccer & Football Field Construction	\$799,737.00	\$185,046.34	23.1384%
3	Paloma Elementary School District	Public School	Facility Renovation Field Improvements	\$275,000.00	\$138,167.80	50.2428%
4	Estrella Foothills High School	Public School	Facility Renovation Athletic Field	\$235,775.00	\$148,640.08	63.0432%
5	Tempe Union High School District	Public School	Facility Renovation Football Field	\$284,909.00	\$116,173.57	40.7757%
6	Maryvale Preparatory Academy	Public Charter School	New Construction Gymnasium	\$472,179.00	\$185,046.34	39.1899%
7	North Phoenix Preparatory Academy	Public Charter School	New Construction Gymnasium	\$431,259.00	\$185,046.34	42.9084%
8	Villa Montessori School	Public Charter School	Facility Renovation Sports Field Renovation	\$213,210.00	\$115,139.29	54.0028%
9	Avondale Elementary School District	Public School	Equipment/Programs/Renovation Field Improvements	\$416,875.00	\$59,214.83	14.2045%
10	Paradise Schools	Public Charter School	Facility Renovation Softball Field Lights & Improvements	\$206,000.00	\$125,338.06	60.8437%
11	Phoenix Christian Preparatory	Private School	Facility Renovation/Equipment Gym Renovations/Scoreboard/Equipment/Uniforms	\$374,999.70	\$214,651.78	57.2405%
12	Special Olympics of Arizona	Special Needs	Equipment Directly Benefiting Public Schools AIA Unified Sports Equipment	\$380,018.00	\$197,382.77	51.9404%
13	Mesa, City of	Municipality	New Construction Eagles Park Playground	\$100,000.00	\$49,345.20	49.3452%
14	Veritas Preparatory	Public Charter School	Facility Renovation Sports Field Renovation	\$183,700.00	\$105,205.01	57.2700%
15	Gig's Playhouse	Special Needs	Facility Renovation/Equipment club expansion and renovation	\$238,432.00	\$55,132.71	23.1230%
16	Boys & Girls Club of Metro Phoenix	Community Based	Facility Renovation Six club renovations Adjacent to Public Schools	\$185,205.00	\$59,214.83	31.9726%
17	American Leadership Academy	Public Charter School	New Construction Playground Renovation	\$100,140.42	\$39,476.55	39.4212%
18	Valley of the Sun YMCA	Community Based	Facility Renovation/Equipment Multiple Clubs	\$375,000.00	\$159,667.85	42.5781%
19	Coyotes Curling Club	Amateur Sports	Facility Renovation Ice Hockey Rink Improvements	\$35,746.00	\$6,824.51	19.0917%
20	Arizona Sports & Entertainment Commission	Community Based	Equipment/Programs Grand Canyon State Games	\$368,407.00	\$49,345.69	13.3943%
21	Jataba Dance Troup	Amateur Sports	Equipment/Program Nutcracker Performance Props & Rental	\$18,000.00	\$7,895.31	43.8628%
22	Treasure House	Special Needs	New Construction/Equipment Outdoor Sports Complex	\$87,642.00	\$42,895.22	48.9437%
			TOTAL AWARDS		\$2,308,333.33	

Chair Baier asked the Board if there were any specific questions for the Committee or staff regarding either the process of the recommendation or the specific applications. Member Meyer commended the committee and staff on the hard work overcoming the challenges during this cycle, where more funds were requested than was available. Upon no further questions or comments, Chair Baier asked for a motion to approve the recommendation by the Youth & Amateur Sports committee as presented. Upon motion duly made by Member Meyer and seconded by Member Johnson, the FY2018 Biennial Awards were approved as presented.

4. ACTION ITEM: Review and Approval of AZSTA/SMG FY 2018 Q1 Financials Mr. Tom Sadler introduced the financial review and asked Kevin Daniels to give a summary of the financials attached hereto as Exhibit C. Member Eberhart complemented SMG staff on the positive efforts in securing the additional and larger events that have been held at the stadium. Chair Baier asked if there were any questions or comments related to the financials. Upon none, and motion duly made by Member Yonko and seconded by Member Overton the AZSTA/SMG FY 2018 Q1 Financials were unanimously approved.
5. ACTION ITEM: Consideration and Approval of Increase to 2018 Capital Budget for Retractable Field Tray Repairs Chair Baier asked Mr. Sadler to introduce and review this agenda item. Mr. Sadler reminded the board that \$1,815,000 for Capital had been approved in the 2018 budget. A 10% contingency fee of \$165,000 was also included in the budget. The capital budget included repairing the field tray at an estimated cost of \$1,650,000. Since that time SMG has determined the costs would exceed the original amount. Mr. Sadler asked Andy Gorchov to review the process and the estimated increase of the field tray repairs.

Mr. Gorchov reported that SMG had engaged Walter P. Moore to assist in the analysis of the project and what repairs would be needed as well as the cost of those repairs. Upon completion of their review, Mr. Gorchov stated that the final cost would increase to \$2,128,000 but should not exceed that amount. This increase includes additional costs as well as a consulting fee to Walter P. Moore. Due to the increase of the estimated costs, Mr. Sadler then reported to the Board that the Finance Committee had approved to recommend to the Board to increase the capital budget by \$478,000. This amount also allows staff to move forward with the use of \$65,000 of the approved contingency fund for the repairs of the freight elevators.

Chair Baier shared with the Board that both agenda item 5 & 6 were considered together in the Finance Committee and recommended the same be considered in the Board Meeting. Upon no further questions or comments, Chair Baier asked for a motion on both agenda items. Upon motion duly made by Member Meyer to approve the requested increase to the 2018 Capital Budget for the repairs to the retractable field trays and to allow staff to use \$65,000 of the previously approved contingency fee for repairs of the freight elevators and seconded by Member Yonko both requests were approved.

6. ACTION ITEM: Consideration and Approval of use of 2018 Capital Budget Contingency Fund for Freight Elevator Repair – see above
7. ACTION ITEM: Consideration of Motion to enter into Executive Session pursuant to: A.R.S. §38-431.03(A)(3) and (4) regarding legal advice with attorneys of the Authority regarding certain legal matters involving the Authority: including Saban v. Arizona Department of Revenue and Stadium Event Revenue Usage Upon motion duly made by Member Yonko and seconded by Member Overton the board voted unanimously to enter into Executive Session.
8. INFORMATION ITEM: Announcement of future meeting dates Robin Lea-Amos shared with the Board the upcoming dates for future meetings as well as stadium events.
9. Adjournment. There being no further business of the Board and upon motion duly made by Member Eberhart and seconded by Member Overton, the meeting was adjourned.