



**MINUTES FOR 157th PUBLIC MEETING
OF THE ARIZONA SPORTS AND TOURISM AUTHORITY'S
BOARD OF DIRECTORS MEETING**

January 30, 2018
10:00 a.m.

Arizona Sports & Tourism Authority, 1 Cardinals Drive, Glendale, AZ 85305

Attendance

Board Members

Maria Baier - Chair
Doug Yonko – Vice Chair
Scarlett Spring – Secretary
Debbie Johnson
Jeff Overton
Teddy Eynon (telephonically)
Jody Harwood (telephonically)
David Eberhart (telephonically)

Staff

Tom Sadler, CEO
Kevin Daniels, CFO
Robin Lea-Amos, Office Manager

Authority General Counsel

Sarah Strunk

Board Members Absent

Jeff Meyer

Guests

Jeremy Legg – City of Phoenix
Inger Erickson – City of Phoenix
Andy Bagnato – Bagnato Pflipsen Communications
Kristen Pflipsen - Bagnato Pflipsen Communications
Tony Pereira – Arizona Cardinals

John Kaites
Andrew Dougherty – Milwaukee Brewers
Andy Gorchoy – SMG
Melissa Wasson – SMG

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1. **Call to Order.** The 157th public meeting of the Arizona Sports & Tourism Authority's (the "Authority") Board of Directors (the "Board") was held on January 30, 2018 at the offices of the Authority, 1 Cardinals Drive, Glendale, Arizona 85305. A quorum being present and the meeting having been duly noticed, Chair Maria Baier called the meeting to order at 10:03 a.m. The Chair conducted a roll call of attendees.
 2. **ACTION ITEM: Consideration of Minutes from October 31, 2017 Board Meeting** Chair Baier called for a motion to approve the minutes of the Board meeting held October 31, 2017, **attached hereto as Exhibit A.** Upon motion duly made by Member Yonko and seconded by Member Johnson, the minutes were unanimously approved.
 3. **ACTION ITEM: Consideration of Request from City of Phoenix Regarding Partial Funding from MCSD Funds of the Maryvale Baseball Park Renovation** City of Phoenix Parks & Recreation Director, Inger Erickson presented the attached consideration to the Board. **Attached hereto as Exhibit B.**

Jeremy Legg with the City presented the financial commitments also included in the previously mentioned Exhibit. Mr. Legg summarized the public & private investment as well as the 25-year commitment by the Brewers to stay in the stadium.

On behalf of the Brewers, John Kaites thanked the city for their efforts to put this request together and thanked the Board for the consideration of this request.

Upon conclusion of the review Board Member Yonko commended the City of Phoenix as well as the Brewers Organization for their commitment to the City and in particular the Maryvale area and how it positively impacts the area and revitalization to the west side of Phoenix.

Upon no further comments or questions, Chair Baier asked for a motion. Member Yonko motioned to approve AZSTA Staff to enter into an IGA with the City of Phoenix Regarding Partial Funding from MCSD Funds of the Maryvale Baseball Park Renovation, the motion was seconded by Member Harwood and the motion was unanimously approved.

4. **ACTION ITEM: Discussion and Possible Consent to Additions for Club Level Renovations**
Chair Baier asked Tom Sadler to review this item with the Board. Mr. Sadler reminded the Board that AZSTA is required to provide consent to any changes or renovations taking place within the stadium. Mr. Sadler sent a review of the upcoming renovations to the board and indicated the request for renovations would be taking place at the next board meeting, which is today. Mr. Sadler introduced Tony Pereira, VP of Stadium Operations for the Arizona Cardinals. Mr. Pereira thanked the board for adding this item to the agenda and shared that he wasn't able to present this item due to his being out of the office for a personal illness and requested the item be reviewed in detail at an upcoming meeting. Chair Baier suggested that it would be beneficial to approve this item conditionally so as to not interrupt or delay the deadlines for construction. The conditional approval would be dependent upon a detailed update to be sent out in the near future by Tom Sadler to the Members of the Board and that the board would have the opportunity to review and ask questions related to the additions.

Upon motion duly made to conditionally approve the Consent to Additions for Club Level Renovations by Member Spring and seconded by Member Overton the conditional consent was unanimously approved.

5. **ACTION ITEM: Review and Approval of AZSTA/SMG FY 2018 Q2 Financials Standing in for Finance Committee Chair Jeff Meyer, Member Scarlett Spring reviewed the summary of the financials which were presented to the Finance Committee during the most recent committee meeting. She then requested Kevin Daniels CFO to review the financial packet Attached hereto as Exhibit C.** Upon review of the financials, Tom Sadler commended Kevin Daniels and Jamie Molera on the research regarding the variances within the hotel bed tax receipts. Mr. Sadler reminded the Board that this item will continue to need to be researched to uncover the reason for the variances. Upon motion duly made by Member Johnson and seconded by Member Yonko, the AZSTA/SMG FY 2018 Q2 Financials were unanimously approved.
6. **ACTION ITEM: Consideration and Approval of Increase to 2018 Capital Budget for Retractable Field Tray Repairs** Andy Gorchov reviewed the request for approval to increase the 2018 Capital Budget. Mr. Gorchov reported the need to increase the capital budget due to additional repairs discovered which are required for the field tray repairs as well as the freight elevators. Mr. Daniels reviewed the dollar amounts with the Board and confirmed the requested increased was slightly more than \$138,000. This information is included in the

financial packet on page 15. Upon motion duly made by Member Harwood and seconded by Member Yonko, the increase to the Capital Budget for approximately \$138,000.00 was unanimously approved.

7. **ACTION ITEM: Consideration of Approval of Revised Procurement Policy** Mr. Sadler provided a review of the recommendation made by the Office of the Auditor General at their 18 month follow up to the 2015 Performance Audit. The AG's office recommended adding a further definition of capital improvement which is included in the draft policy **attached hereto as Exhibit D**. Upon motion duly made by Member Yonko and seconded by Member Harwood the revised procurement policy was unanimously approved.
8. **ACTION ITEM: Consideration of Motion to enter into Executive Session pursuant to: A.R.S. §38-431.03(A)(3) and (4) regarding legal advice with attorneys of the Authority regarding certain legal matters involving the Authority: including Saban v. Arizona Department of Revenue** General Council Sarah Strunk indicated there was no need for an executive session as there were no updates to this on-going matter.
9. **INFORMATION ITEM: Announcement of future meeting dates** Chair Baier asked Robin to provide the announcement relative to upcoming meetings and stadium invites.
10. **Adjournment** There being no further business of the Board and upon motion duly made by Member Yonko and seconded by Member Overton, the meeting was adjourned.