



Approved 3/8/2017

MINUTES FOR THE PUBLIC MEETING OF THE
ARIZONA SPORTS AND TOURISM AUTHORITY
YOUTH & AMATEUR SPORTS COMMITTEE MEETING
Monday, October 17, 2016 – 11:00 a.m.
Arizona Sports & Tourism Authority, University of Phoenix Stadium,
1 Cardinals Drive, Glendale, Arizona, 85305

Attendance

Committee Members - Telephonically

Jody Harwood – Committee Chair
Maria Baier
Jeff Meyer

Staff

Tom Sadler, President / CEO
Kevin Daniels, CFO
Robin Lea-Amos, Office Manager

Other Board Members Present

Jeff Overton – Board Chair

Guests Present - Telephonically

Dawn Rogers – Phoenix Local Organizing Committee for the NCAA 2017 Men’s Final Four

1. Call to Order - A public meeting of the Arizona Sports & Tourism Authority’s (the "Authority") Youth and Amateur Sports Committee (the "Committee") was held at the offices of Arizona Sports & Tourism Authority, University of Phoenix Stadium, 1 Cardinals Drive, Glendale, Arizona, 85305 on Monday, October 17, 2016 at 11:00 a.m.. A quorum being present and the meeting having been duly noticed, Committee Chair Harwood called the meeting to order at 11:05 a.m.
2. **ACTION ITEM:** Consideration of Minutes from January 5, 2016 Meeting Committee Chair Harwood called for a motion to approve the minutes of the Committee meeting held January 5, 2016, **attached hereto as Exhibit A.** Upon motion duly made by Member Meyer and seconded by Member Baier, the minutes were unanimously approved.
3. **ACTION ITEM:** Review of and Consideration to Approve Individual FY2018 Biennial Grant Application Tom Sadler gave a brief history of the opportunity for AZSTA under its Biennial Grant Program to partner with the Phoenix Local Organizing Committee (PLOC) to award a grant which would be part of the legacy project for the NCAA 2017 Men’s Final Four to be held in April 2017. Also under consideration for this agenda item would be to consider and potential award this grant outside of the normal 2018 cycle. Due to the need for the project to be complete prior to April 2017, the project would need to begin as soon as possible and be complete in the spring of 2017.

Dawn Rogers of the PLOC gave a brief summary of the 2018 Biennial Grant Project and how it was selected by the PLOC and Final Four.

Committee Member Meyer asked who the project manager for the project would be and Dawn confirmed that it would be the City of Phoenix would act as the manager of this project.

Upon a brief review of the project **attached hereto as Exhibit B** Robin Lea-Amos confirmed with the committee the projected available funds for the 2018 Biennial grants are \$2,508,333.33. These funds were confirmed by CFO Kevin Daniels. Should the committee choose to award this grant as requested in the amount of \$200,000.00, the balance of available funds for FY2018 Biennial Grants would be \$2,308,333.33. Member Meyer asked when the funds for this project would be distributed and whether that is a factor. Ms. Lea-Amos answered that with the confirmation of CFO Daniels the timing of the distribution is not an issue and the funds should be distributed approximately February 2017, when the project is complete.

Upon no other questions or discussion, Member Meyer made a motion to recommend to the full board the approval of the PLOC 2018 Biennial Grant Application, outside of the regular funding cycle for the amount of \$200,000.00, Member Baier seconded the motion and the motion was unanimously approved.

4. **INFORMATION: Status of FY2016 Biennial Grants** Robin Lea-Amos presented a summary of the FY2016 Biennial Grants **attached hereto as Exhibit C**. Ms. Lea-Amos shared that after the preparation of this grant summary, a FY2016 Biennial Grant applicant, Torah Day-School notified the Authority that they were going to need to withdraw the project from the 2018 grant cycle due to changes in funding availability.
5. **INFORMATION: Summary of FY2016 & FY2017 Quick Grants** Robin Lea-Amos presented a summary of the FY2016 Quick and Program Grants **attached hereto as Exhibit D**. Robin reported that in FY2016 the Authority awarded 27 organizations \$100,076.69 which is the most the Authority has ever paid out in a fiscal year. Ms. Lea-Amos indicated the credit for this is shared by all the staff for the hard work in getting the notifications and awards out in a timely manner.
6. **INFORMATION: Status of Youth & Amateur Sports Summit** Robin Lea-Amos shared that the date was determined for the 2017 Grant Summit to be held February 15, 2017.
7. **INFORMATION: Announcement of future meeting dates** No further meetings are scheduled at this time
8. **Adjournment:** There being no further business, and upon motion duly made by Member Baier and seconded by Member Meyer, Chair Harwood adjourned the meeting.